

Skuppah Indian Band

Recreation Reimbursement Policy

PURPOSE:

This fund was established to assist families and encourage a healthy, active lifestyle and promote growth in recreational activities to the children of Skuppah Indian Band.

Recreation reimbursement for registration costs will be granted up to a maximum of \$250.00/year (April 1 – March 31) for each child/youth who is a registered member Skuppah Indian Band.

DEFINITION:

Recreation “includes any extra-curricular activity including performance arts and/or individual sports”.

PROCESS:

Requests for assistance must include the **original receipt** outlining the cost for the activity, and submitted to Skuppah Health Program. All requests will be considered using the following criteria:

1. Application forms for the Recreation Reimbursement Fund will be required for all requests.
2. The request must be sent to the Health Department.
3. Receipt must indicate the child’s name, business/sport organization type, and amount paid for that child (amount per child must be indicated if combined on one receipt).
4. To be eligible the child’s age must be 17 years of age or younger.
5. Approval will be granted for the registration of children to join organized teams, groups or recreational activities.
6. Parents must first pay the registration fee(s) then submit receipt(s) to the recreation department for reimbursement.
7. Payment will be made to the parent.

In the event of an exceptional request, the request will be brought to the attention of Skuppah Band Council for consideration.

NOTE: This fund is available to all band members providing that they have tried all other avenues available to seek coverage.

Guidelines and Application

What is the purpose of the Recreation Reimbursement Fund?

The purpose of the Recreation Reimbursement Fund is to assist families and encourage the healthy, active lifestyle and promote growth in recreational activities to the children of Skuppah Indian Band. Eligible activities include:

- Sports and Recreation
- Arts

The Fund is open to children and youth who are registered members of Skuppah Indian Band, aged 17 and under.

Recreation reimbursement will be granted for registration costs up to a maximum of \$250/year (April 1 – March 31) for each child who is a registered Skuppah Indian Band member

Other Important Information

- The request must be sent to the health department.
- Receipt must indicate the child's name, business/sport organization type, and amount paid for that child (amount per child must be indicated if combined on one receipt).
- To be eligible the child's age must be 17 years of age or younger.
- Parents must first pay the registration fee(s) then submit the fully paid receipt(s) for reimbursement (up to a maximum of \$250/per year / per child).
- Once receipts are submitted payment may take up to 30 days to be reimbursed

Eligibility Criteria

1. Child/Youth must be a registered member of Skuppah Indian Band residing on or off reserve
2. Beneficiary youth must be 17 years of age or younger at the time of activity.
3. Original receipts are required to apply.

Allowable Funding Limit

Funding limit for the fund/child/year is \$250.

Checklist for Applicants

Please complete the checklist below and return the form and supporting documentation to the health department.

- ✓ I have read the guidelines and to the best of my knowledge the applicant is eligible
- ✓ Parent/guardian has completed all sections and signed the application form
- ✓ I have attached a copy of supporting documentation.
- Child's Status Card (front and back)
- Detailed Costs or Receipts to Support Expenses (originals)

Guidelines and Application

Applicant Details:

Details of Child/Youth

Name:

Child's
Registry
Number:

Address:

Phone Number:

Email:

Date of Birth:

Parents names:

Have you applied for assistance for this via any other funding source (Kidsport, A4K, Dreamcatcher, Jumpstart)?

- No Yes

Have you received funding assistance from the Recreation Reimbursement Program in this fiscal year (April 1 – March 31) for this child/youth? (Please Check One)

- No
- Yes, please provide date and amount received: \$ _____

Summary of Activity

I am applying to participate in the following activity: (Check One)

Sports and Recreation

Arts

Name of Activity / Event / Initiative / Sport:

Location of Activity:

Guidelines and Application

Brief Description of Activity:

Date(s) of Activity:

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Proposed Costs & Financing

Costs		Payable to:
Registration Fees	\$	

Note: The maximum amount payable is \$250

Consent/Permission

I am aware and I agree to the criteria of the Recreation Reimbursement Fund? (Check One)

Yes No

Name: _____

Signature: _____

Date: _____